

**WILL COUNTY COMMUNITY HEALTH CENTER
GOVERNING COUNCIL**

MINUTES

July 7, 2010

MEMBERS PRESENT

JoAnne DeBarbera, Secretary
Steven M. Davis, Treasurer
John Galvan (Arrived at 5:53 p.m.)
Rev. Lishers Mahone, Chair
Anthony Papadatos, MD
Steve Wilhelmi, Vice Chair
Tirza Urizar

MEMBERS ABSENT

Susana Martinez de Alvizuri

WCCHC STAFF PRESENT

Suzanne Adamic-Albert
DeAnn Bednowicz
Mary Coffey, CEO
Nicole DeSavieu
Felicia Hughes
Barbara Krafka
Connie Montemayor

WCHD STAFF PRESENT

John Cicero, Executive Director
Sue Olenek
Joy Yasko

OTHERS PRESENT

John Hines Jr., BOH President
Mike Woods, Assistant States Attorney

I. Call to Order

The monthly meeting of the Will County Community Health Center Governing Council was held at the Will County Community Health Center, 1106 Neal Avenue, Joliet, IL. Rev. Mahone, Chair called the meeting to order at 5:45 p.m.

II. Roll Call and Determination of Quorum – Quorum Present

III. Mission Statement

JoAnne DeBarbera read the Mission Statement.

IV. Chair's Comments

V. Chief Executive Officer's Comments

Ms. Coffey stated that we are slated to receive \$78,750 this year from the Expansion grant compared to \$157,500 awarded in 2009. The Center has not received the 2009 funding.

Ms. Coffey was pleased to announce that we have five candidates for Governing Council membership to be interviewed.

Barbara Krafka, the new Clinical Operations Director, was introduced.

VI. Chief Medical Officer's Comments

None.

VII. Approval of Minutes

A motion was made by Ms. DeBarbera and seconded by Mr. Wilhelmi to approve minutes of the June 2, 2010 Regular Meeting. **Motion carried.**

VIII. Committee Reports

Finance Committee

Mr. Davis provided an update on committee discussions. The next meeting is scheduled for July 26, 2010.

Quality Committee

The next meeting is scheduled for August 17, 2010.

IX. Departmental Financial Reports

A. Approval of Monthly Budget to Actual Expenditures

A motion was made by Mr. Davis and seconded by Mr. Galvan to approve the Monthly Budget to Actual Expenditures report. **Motion carried.**

X. Old Business

A. Review and Approval of United Way Agency Partnership Agreement

A motion was made by Mr. Wilhelmi and seconded by Ms. DeBarbera to approve the United Way Agency Partnership Agreement. **Motion carried.**

B. Draft FY2011 Budget

Draft FY 2011 budget was reviewed and discussed.

XI. New Business

A. Approval of Policy

1. MR-0017 Medical Record Documentation -- Revised

A motion was made by Ms. DeBarbera and seconded by Mr. Davis to approve MR-0017 Medical Record Documentation. **Motion carried.**

B. Illinois Primary Healthcare Business Associate Addendum -- Motion Deferred.

C. Annual Educational Session

A PowerPoint presentation on disruptive behavior in the workforce and its potential impact on quality and safety was shared. Discussion ensued.

XII. ADJOURNMENT

A motion was made by Ms. DeBarbera and seconded by Mr. Galvan to adjourn. **Motion carried.** Regular Meeting adjourned at 7:08 p.m.

Respectfully submitted,



JoAnne DeBarbera, Secretary



Nora Dunn, Executive Assistant