

WILL COUNTY COMMUNITY HEALTH CENTER
GOVERNING COUNCIL

MINUTES

July 2, 2008

MEMBERS PRESENT

Billie Schimanski, Chair
John Galvan, Vice Chair
Steven Davis (arrived at 5:40 pm)
Steve Wilhelmi (arrived at 5:35 pm)
JoAnne DeBarbera
Joseph Karcavich, M.D.
Rev. Lishers Mahone, Secretary
Mary Ann Deutsche, Treasurer

MEMBERS ABSENT

Tirza Urizar

WCCHC STAFF PRESENT

Mary Coffey, CEO

WCHD STAFF PRESENT

John Cicero
Joy Yasko, Union Steward

OTHERS PRESENT

Michael Woods, Assistant States Attorney
John Hines, President, Will County Board of Health

The monthly meeting of the Will County Community Health Center Governing Council was held at the Will County Community Health Center, 1106 Neal Avenue, Joliet, IL and was called to order at 5:36 p.m. by Billie Schimanski, Chair.

Roll Call – Quorum present

Ms. Schimanski read the Mission Statement.

I. APPROVAL OF MINUTES – May 7, 2008:

- Motion to approve: Mr. Galvan, second Ms. Deutsche. **Motion carried.**

APPROVAL OF MINUTES – June 4, 2008 – Regular Meeting:

Mr. Galvan was not in attendance at the June 4, 2008 meeting

- Motion to approve the minutes with the correction Mr. John Galvan, Vice Chair, was not present: Rev. Mahone, second Ms. Deutsche. **Motion carried.**

APPROVAL OF MINUTES – June 4, 2008 – Executive Session:

Ms. Schimanski indicated that Mr. Galvan was not present at the meeting and that Mr. John Hines was present.

- Motion to approve the minutes with the correction Mr. John Galvan, Vice Chair, was not present and that Mr. Hines was present: Ms. Deutsche, second Ms. DeBarbera. **Motion carried.**

II. COMMITTEE REPORTS

Finance Committee – no quorum

- Ms. Deutsch presented a summary of the financial committee discussions.

III. EXECUTIVE REPORTS

CEO Report

- Silver Cross Hospital has agreed to assist us with physician recruitment. Silver Cross will draft an agreement for this assistance. Once the agreement is received, it will be presented to the Governing Council for approval.
- Dr. Morris has resigned effective September 19, 2008.
- Dr. Sifuentes has agreed to renew his contract for one year.
- Recruitment ads for OB and Family Practice physicians are in place and we are actively recruiting.
- Gang symbols were written in one of the public restrooms and a patient threatened a provider. A restraining order has been placed on this patient and staff has been instructed on safety measures.

Financial Report

- John Cicero reported on the Financial Statement as distributed, reviewing the schedule of revenues and expenditures for the month of May. Discussion ensued.

IV. OLD BUSINESS – Discussion Items

A. Office of Performance Review

Ms. Coffey reported on the recent OPR. The review was excellent. The audit team was very impressed with the center and stated that there was great improvement from the 2003 visit. Pat Johnson, the team leader, was pleased with the staff enthusiasm and quality of work and felt that the patients also appreciated the staff.

They will provide us with a written report which will be shared with the Governing Council and the Board of Health.

It was suggested that we:

- look at our competition.
- focus on the recruitment and retention of providers. They will provide us with technical assistance in this area.
- focus on developing a good understanding of what our business model is. The business model consists of clinical, social and business issues that make up our center.
- hire a Financial Manager.

- o Urgent Care services are not in our scope of services and that they would not approve a change of scope for non-required services. It was advised that an independent market analysis be completed prior to considering additional sites.

In addition, HRSA noted we still have a good two years to focus on our infrastructure before expanding.

Discussion ensued.

Ms. Schimanski reported that the staff received a luncheon last Friday as appreciation for their hard work.

B. OB Provena Proposal

Brenda Wise, our Project Officer, was provided with a copy of all the proposals and presentations. Ms. Wise feels the OB proposal is the easiest and most acceptable to the Federal Government. They did not see many issues with that proposal, but were concerned with the indemnification language. Mr. Woods will work on the indemnification language. The revised document will be forwarded to HRSA for review.

Ms. Wise said the Agreement must be very clear that when physicians are providing services at the hospital they are required to provide emergency services. This language should also be in the contracts.

Ms. Wise felt that the contracts were good and that the agreement appeared to be clear and clean. She cautioned us to make sure all hospitals know that our services are not free and that all agreements are in writing.

C. Safe Harbor

Mr. Woods presented an update on the safe harbor issue.

V. NEW BUSINESS

A. Credentialing and Privileging

Rev. Mahone moved, second Ms. Deutsche to approve the credentialing and privileging for Clarence Abella.

Roll Call Vote: Billie Schimanski "Yes"; Rev. Mahone "Yes"; Mary Ann Deutsche, "Yes"; John. Galvan, "Yes"; Steve Davis, "Yes"; Steve Wilhelmi "Yes"; Dr. Karcavich "Yes"; Joanne DeBarbera "Yes".

Motion carried.

Ms. Deutsche moved, second Mr. Davis to approve the credentialing and privileging for Dolly Agba. Rev. Mahone moved to accept previous roll call. Mr. Galvan seconded. **Motion carried.**

Mr. Davis moved, second Rev. Mahone to approve the credentialing and privileging for Corazon Balbarin. Rev. Mahone moved to accept previous roll call. Mr. Galvan seconded. **Motion carried.**

Rev. Mahone moved, second Mr. Wilhelmi to approve the credentialing and privileging for Efrin Flores. Mr. Davis moved to accept previous roll call. Mr. Galvan seconded. **Motion carried.**

Mr. Davis moved, second Ms. Deutsche to approve the credentialing and privileging for Luvisminda Milo. Rev. Mahone moved to accept previous roll call. Mr. Galvan seconded. **Motion carried.**

Mr. Davis moved, second Mr. Wilhelmi to approve the credentialing and privileging for Nancy Moore. Ms. DeBarbera moved to accept previous roll call. Mr. Galvan seconded. **Motion carried.**

Mr. Davis moved, second Ms. Deutsche to approve the credentialing and privileging for Tisa Morris. Rev. Mahone moved to accept previous roll call. Mr. Galvan seconded. **Motion carried.**

Mr. Davis moved, second Ms. Deutsche to approve temporary privileges pending completed credentialing and privileging for Sujal Panchal. Rev. Mahone moved to accept previous roll call. Mr. Galvan seconded. **Motion carried.**

Ms. Deutsche moved, second Mr. Davis to approve the credentialing and privileging for John Sifuentes. Rev. Mahone moved to accept previous roll call. Mr. Galvan seconded. **Motion carried.**

Mr. Davis moved, second Rev. Mahone to approve the credentialing and privileging for Joyce Albi. Ms. Deutsche moved to accept previous roll call. Mr. Galvan seconded. **Motion carried.**

Rev. Mahone moved, second Ms. Deutsche to approve the credentialing and privileging for Sterling Baumwell. Mr. Davis moved to accept previous roll call. Mr. Galvan seconded. **Motion carried.**

Mr. Wilhelmi moved, second Mr. Davis to approve the credentialing and privileging for Joanne Boyd. Ms. Deutsche moved to accept previous roll call. Mr. Galvan seconded. **Motion carried.**

Mr. Wilhelmi moved, second Ms. Deutsche to approve the credentialing and privileging for Christine Lukanich. Rev. Mahone moved to accept previous roll call. Mr. Galvan seconded. **Motion carried.**

Mr. Davis moved, second Ms. DeBarbera to approve the credentialing and privileging for Hussam Marsheh. Ms. Deutsche moved to accept previous roll call. Mr. Galvan seconded. **Motion carried.**

Mr. Davis moved, second Mr. Wilhelmi to approve the credentialing and privileging for Sue Mersch. Ms. Deutsche moved to accept previous roll call. Mr. Galvan seconded. **Motion carried.**

Mr. Wilhelmi moved, second Mr. Davis to approve the credentialing and privileging for Ramana Puppala. Ms. Deutsche moved to accept previous roll call. Mr. Galvan seconded. **Motion carried.**

Mr. Wilhelmi moved, second Ms. Deutsche to credentialing for Sridhar Iyer. Ms. DeBarbera moved to accept previous roll call. Mr. Galvan seconded. **Motion carried.**

Mr. Wilhelmi moved, second Mr. Davis to approve the credentialing and privileging for Adel Mouradi. Rev. Mahone moved to accept previous roll call. Mr. Galvan seconded. **Motion carried.**

Mr. Wilhelmi moved, second Ms. Deutsche to approve the credentialing and privileging for Sangita Garg. Rev. Mahone moved to accept previous roll call. Mr. Galvan seconded. **Motion carried.**

Rev. Mahone moved, second Mr. Wilhelmi to approve the credentialing and privileging for Sonal Gandhi. Rev. Mahone moved to accept previous roll call. Mr. Galvan seconded. **Motion carried.**

Mr. Davis moved, second Ms. Deutsche to approve the credentialing and privileging for Aparna Gottumukkula. Rev. Mahone moved to accept previous roll call. Mr. Galvan seconded. **Motion carried.**

Ms. Deutsche moved, second Mr. Davis to approve temporary privileges pending completed credentialing and privileging for Bansri Shroff. Rev. Mahone moved to accept previous roll call. Mr. Galvan seconded. **Motion carried.**

VI. PUBLIC COMMENTS - None

VII. EXECUTIVE SESSION

Dr. Karcavich moved, Rev. Mahone second, to go to Executive Session to discuss personnel/legal matters.

Roll call vote: Mr. Davis "Yes"; Mr. Galvan "Yes"; Mr. Wilhelmi, "Yes"; Dr. Karcavich, "Yes"; Tirza Urizar "Yes"; Ms. Schimanski "Yes", Rev. Mahone, "Yes"; Ms. DeBarbera, "Yes".

Motion carried and Ms. Schimanski declared an Executive Session at 6:50 p.m.

Mr. Wilhelmi left the meeting at 7:45 pm and Rev. Lishers Mahone departed at 8:05 pm. Quorum remained.

OPEN SESSION

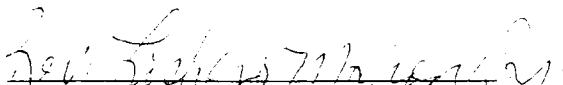
Ms. Schimanski declared an Open Session at 9:02 p.m.

VIII. COUNCIL CONCERNS AND COMMENTS – NONE


IX. ADJOURNMENT

Ms. Deutsche moved, Dr. Karcavich second, to adjourn. Motion carried and the Regular Meeting adjourned at 9:03 p.m.

Respectfully submitted,



Rev. Lishers Mahone, Secretary



Cheryl Leone, Executive Assistant