

**WILL COUNTY COMMUNITY HEALTH CENTER
GOVERNING COUNCIL**

MINUTES

January 6, 2010

MEMBERS PRESENT

Steven M. Davis, Treasurer (arrived at 5:34pm)
JoAnne DeBarbera
John Galvan (arrived at 5:43pm)
Rev. Lishers Mahone, Vice Chair
Anthony Papadatos, MD
Steve Wilhelmi

MEMBERS ABSENT

Susana Martinez de Alvizuri
Mary Ann Deutsche, Secretary
Billie Schimanski, Chair
Tirza Urizar

WCHD STAFF PRESENT

John Cicero, Executive Director

WCCHC STAFF PRESENT

Suzanne Adamic-Albert
DeAnn Bednowicz
Mary Coffey, CEO
Nicole DeSavieu
Nancy Hopkins
Felicia Hughes
Mary Hurst
Connie Montemayor

OTHERS PRESENT

Joyce Albi, MD
Pat Fairchild, HRSA Consultant (left at 6:02pm)
Mike Woods, Assistant States Attorney

I. Call to Order

The monthly meeting of the Will County Community Health Center Governing Council was held at the Will County Community Health Center, 1106 Neal Avenue, Joliet, IL. Rev. Mahone, Vice Chair called the meeting to order at 5:31 p.m.

II. Roll Call and Determination of Quorum – Quorum not present

III. Mission Statement

Dr. Anthony Papadatos read the Mission Statement.

Quorum Present

IV. Chairs Comments

Rev. Mahone provided an inspirational message for the New Year.

V. Chief Executive Officer's Comments

Ms. Coffey introduced Pat Fairchild, HRSA Consultant.

Ms. Fairchild provided a brief report to the council regarding her visit and role concerning the potential Service Overlap. The Governing Council members individually expressed concerns and challenges posed by the proposed service overlap.

VI. Chief Medical Officer's Comments

Dr. Blackwell noted efforts are underway to expand the diabetic program. Dr. Blackwell is in the process of applying for a McKesson Grant to utilize technology and bridge gaps between partners.

Physician recruitments are underway for Pediatrics and Obstetricians.

Dr. Blackwell announced Luvisminda Milo, MD, retirement from Will County Community Health Center and acknowledged her distinguished 10 years of service to Pediatric patients.

VII. Approval of Minutes

A motion was made by Mr. Davis and seconded by Mr. Wilhelmi, to approve December 2, 2009 Regular Meeting. **Motion carried.**

A motion was made by Mr. Davis and seconded by Mr. Wilhelmi, to approve December 2, 2009 Executive Meeting. **Motion carried.**

VIII. Committee Reports

Finance Committee

The Finance Committee met on December 22, 2009. Mr. Davis, Chairman provided an update and noted the Committee is making progress towards finalizing the financial scorecard and accompanying benchmarks.

Quality Committee

The Quality Committee did not meet. Ms. DeBarbera informed the Council the next meeting is February 2, 2010.

IV. Departmental Financial Reports

A. Approval of Monthly Budget to Actual Expenditures

Ms. Adamic-Albert gave a summary of the Financial Reports as distributed, reviewing revenues and expenditures for the month of November.

A motion was made by Mr. Davis and seconded by Mr. Wilhelmi, to approve the November 2009 Monthly Budget to Actual Expenditures report. **Motion carried.**

X. Reports from Managers

Monthly reports from Ms. Adamic-Albert, Financial Program Manager; Ms. Hughes, Billing and Registration Office Supervisor; Ms. Hopkins, Clinic Coordinator; Ms. DeSavieu, OB Supervisor; Ms. Montemayor, Quality/Risk Program Coordinator; Ms. Bednowicz, Dental and Medical Records Program Manager were included in the packet for review by the Council. A brief oral report was provided.

XI. Old Business

A. Discussion Items

1. Service Overlap

Topic was introduced during the CEO report.

B. Pending Agreements

Ms. Coffey made note the agreements remain in negotiations.

C. Market Analysis & Business Impact Study

Ms. Coffey provided an update regarding the market analysis and business impact study assessment conducted by Mr. Larry Peaco, HRSA consultant on December 17th and 18th. Discussions ensued.

D. FIP Grant Update

The grant award remains under review.

XII. New Business

A. Approval of Policies

1. PCS-FP-0017 Selection Criteria for Patient IUD Qualification

A motion was made by Mr. Davis and seconded by Ms. DeBarbera for approval of PCS-FP-0017 Selection Criteria for Patient IUD Qualification. **Motion carried.**

Roll Call Vote: Mr. Galvan, "Yes"; Rev. Mahone "Yes"; Mr. Wilhelmi "Yes"; Mr. Davis "Yes"; Ms. DeBarbera "Yes"; Dr. Papadatos "Yes". The Governing Council vote was unanimous.

2. RM-0036 False Claims Act

A motion was made by Mr. Galvan and seconded by Dr. Papadatos for approval of RM-0036 False Claims Act. **Motion carried.**

Roll Call Vote: Mr. Galvan, "Yes"; Rev. Mahone "Yes"; Mr. Wilhelmi "Yes"; Mr. Davis "Yes"; Ms. DeBarbera "Yes"; Dr. Papadatos "Yes". The Governing Council vote was unanimous.

B. Approval of 2010 Budget

A motion was made by Mr. Davis and seconded by Ms. DeBarbera for approval of 2010 Budget. **Motion carried.**

C. FY2010 Budget Reduction Strategy

A motion was made by Mr. Davis and seconded by Mr. Wilhelmi to adapt option D to address the budget shortfall. **Motion carried.**

Roll Call Vote: Mr. Galvan, "Yes"; Rev. Mahone "Yes"; Mr. Wilhelmi "Yes"; Mr. Davis "Yes"; Ms. DeBarbera "Yes"; Dr. Papadatos "Yes". The Governing Council vote was unanimous.

D. FOIA Request

Discussion ensued regarding HRSA.

E. Audits

Discussion ensued regarding the upcoming Office of Inspector General (OIG) audit and the internal Risk Management audit.

F. OPR Update

Ms. Coffey presented the six month update submitted to HRSA.

A motion was made by Mr. Davis and seconded by Mr. Wilhelmi for approval of the OPR Update. **Motion carried.**

XIII. Executive Session – none

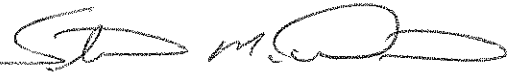
XIV. Board Members' Concerns and Comments

Mr. Davis commended the staff on a job well done.

XV. ADJOURNMENT

A motion was made by Mr. Davis and seconded by Ms. DeBarbera to adjourn. **Motion carried.**
Regular Meeting adjourned at 6:50 p.m.

Respectfully submitted,



~~Mary Ann Deutsche, Secretary~~

Steven M. Davis, Governing Council Member

Stephanie Mahon, Executive Assistant