

WILL COUNTY COMMUNITY HEALTH CENTER
GOVERNING COUNCIL

SPECIAL MEETING MINUTES

October 28, 2008

MEMBERS PRESENT

Billie Schimanski, Chair
Steve Wilhelmi (arrived at 8:32 am)
JoAnne DeBarbera
Rev. Lishers Mahone, Secretary
Mary Ann Deutsche, Treasurer
Steven Davis

MEMBERS ABSENT -

John Galvan, Vice Chair
Tirza Urizar

WCCHC STAFF PRESENT

Mary Coffey, CEO

WCHD STAFF PRESENT

John Cicero

OTHERS PRESENT

Michael Woods, Assistant States Attorney
John Hines, President, Will County Board of Health

A Special meeting of the Will County Community Health Center Governing Council was held at the Will County Community Health Center, 1106 Neal Avenue, Joliet, IL and was called to order at 8:21 a.m. by Billie Schimanski, Chair.

Ms. Schimanski read the Mission Statement.

Roll Call – Quorum present

Quality Improvement

Ms. Coffey presented the Continuous Quality Improvement & Performance Management Plan Philosophy to the Board for approval.

On motion by Ms. Deutsche, second Rev. Mahone, to approve the Continuous Quality Improvement & Performance Management Plan Philosophy. **Motion carried.**

Ms. Coffey presented the Continuous Quality Improvement & Performance Management Plan for approval.

Mr. Davis moved, Ms. Deutsche seconded, to approve the Continuous Quality Improvement & Performance Management Plan for approval. **Motion carried.**

HRSA 330 Grant Renewal Documents

A. *Grant Budget*

Ms. Coffey presented the Grant Budget documents for Board approval.

Rev. Mahone moved, Ms. DeBarbera second, to approve the Grant budget as presented. **Motion carried.**

B. *Program Narrative*

Ms. Coffey presented the Program Narrative for the Board's approval. Mr. Hines recommended the number of full time employees be added to the Narrative. Discussion ensued.

Mr. Davis moved, Ms. Deutsche second, to approve the Program Narrative with the addition of the number of full time employees. **Motion carried.**

C. *Forms*

Ms. Coffey presented all the forms required for the 330E Grant renewal.

Ms. Deutsche moved, Ms. Debarbera second, to approve the forms. **Motion carried.**

D. *Health Care Plan*

Ms. Coffey presented the Health Care Plan for Board approval.

Rev. Mahone moved, Mr. Davis second, to approve the Health Care Plan. **Motion carried.**

E. *Business Plan*

Ms. Coffey presented the Business Plan for Board approval.

Ms. Deutsche moved, Mr. Davis second, to approve the Business Plan. **Motion carried.**

F. *Grant Approval for Submission*

Ms. Deutsche moved, Mr. Davis second, to approve the Grant for submission.

Roll Call Vote: Billie Schimanski "Yes"; Rev. Mahone "Yes"; Mary Ann Deutsche, "Yes"; Steve Davis, "Yes"; Steve Wilhelmi "Yes"; Joanne DeBarbera "Yes". **Motion carried.**

Mr. Hines, Board of Health President, stated the Board of Health will support the 330E Grant approval.

Physician Services Agreement

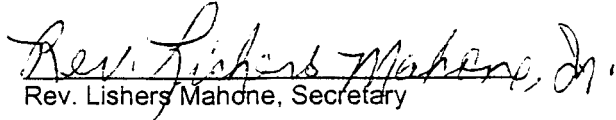
Ms. Coffey gave a brief summary of the Physician Services Agreement with Silver Cross Hospital for Board approval. Discussion ensued. Mr. Woods stated that the States Attorney's Office has reviewed the document and made changes consistent with 330E Program Expectations.

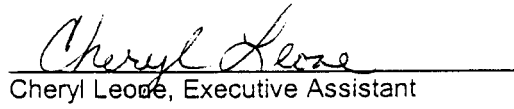
Mr. Wilhelmi moved, Ms. Deutsche second, to approve the Physician Services Agreement including any pending non-significant changes that may be made.

Roll Call Vote: Billie Schimanski "Yes"; Rev. Mahone "Yes"; Mary Ann Deutsche, "Yes"; Steve Davis, "Yes"; Steve Wilhelmi "Yes"; Joanne DeBarbera "Yes". By Unanimous Vote - **Motion carried.**

Upon motion by Rev. Mahone, second Mr. Davis, the meeting adjourned at 9:05 am.

Respectfully submitted,


Rev. Lishers Mahone, Secretary


Cheryl Leone, Executive Assistant